



Internal rules and regulations of student residences

Preamble

These rules apply to any occupant irrespective of his/her legal status. They may be supplemented, where appropriate, by special conditions attached to these rules.

These internal rules and regulations are attached to and form part of the admission decision setting out the terms and conditions of occupancy of a student residence.

Article 1 NEED FOR A DECISION

A beneficiary may not occupy accommodation in a student residence if he/she has not been the subject of an express decision of admission, renewal or readmission of the Director General of the Crous.

Article 2 OCCUPANT WITH NEITHER RIGHT NOR TITLE

The occupant who does not have an express decision of admission or readmission or who loses his/her occupation right during the year becomes occupant with neither right nor title. If he/she unlawfully remains in the premises, this results in the implementation of an expulsion procedure, without prejudice to the recovery of any occupancy fees he/she may owe. Any occupant with neither right nor title shall be liable for an occupancy fee, the amount of which shall be fixed by the Board of Directors, without prejudice to the expulsion procedure that may be conducted against him/her.

Article 3 PEACEFUL OCCUPANCY IN COMPLIANCE WITH ITS INTENDED PURPOSE

The occupation of the accommodation must be peaceful and not contrary to public order. Residents are required to avoid noisy activities, in particular after 10 pm, including during the day, in order to respect the work of other residents and staff of the Crous assigned or housed in the residence as well as any person or service provider working in the residence.



Consumption of illegal substances is prohibited. Consumption of alcoholic beverages is prohibited in the common areas.

Article 4 VISITING RIGHT

Each resident has the freedom to receive visits. The visiting right does not entail any right to accommodation. The resident is responsible for the visitors whose access he/she has authorised and the incidents that they may cause in his/her accommodation and in the common areas of the residence. The visiting right is exercised in the presence of the beneficiary of the accommodation.

Article 5 SUB-LETTING

The use of subletting which allows a resident to put the leased university accommodation at the disposal of a third party, for a consideration, usually financial, is strictly prohibited.

The right of occupancy is strictly personal and non-transferable and prohibits subletting which constitutes a violation that may give rise to a penalty. If the Crous were to find breaches which suggest a situation of subletting or lodging a third party (presence of additional mattresses, presence of other occupants unknown to the Crous, publication of ads on the website of an agency proposing accommodation for a fee), the resident may be summoned to provide explanations.

This meeting will potentially invalidate or confirm the suspicions. In case of proven subletting, a sanction decision will be issued.

Article 6 COMPLIANCE WITH SAFETY RULES

The resident must not, in any way, jeopardise the safety of other residents and staff, in particular by obstructing access or as a result of damage to safety equipment and materials. It is forbidden to disconnect or obstruct the smoke detectors and alarms (DAAF) installed in the accommodation.

For safety reasons, the resident undertakes not to use gas appliances, heating appliances, cooking plates and appliances (excluding microwaves) in the accommodation and not to keep any object or device that could compromise the safety of persons and property.

Similarly, the use of multiple connections, too many electrical devices or any machinery is prohibited. The storage of hazardous or flammable products is strictly prohibited.

The mechanical ventilations must not be obstructed. It is forbidden to store any bulky equipment in the common areas (crates, trunks, bikes, etc.).



It is forbidden to deposit or hang objects on the windowsills, corridors, stairs and common rooms. No lock other than the one that exists can be intentionally installed by the resident. The resident is responsible for the loss of his/her means of access which he/she must in no case entrust to another person. In case of loss, he/she must inform the residence, pay the replacement costs and the lock will be changed by the Crous.

The Crous declines any responsibility for any thefts the resident may be victim to in his/her accommodation or in the enclosure of the hall of residence. The resident is responsible for and shall pay for any damage he/she may cause.

Article 7 COMPLIANCE WITH HYGIENE AND MAINTENANCE RULES

The cleaning of common areas is provided by the Crous. Nevertheless, the resident must contribute to keeping the premises clean by appropriate behaviour, especially in the collective areas. The resident is responsible for the hygiene and cleanliness of his/her accommodation and ensures its regular maintenance.

Any malfunction, damage or incident must be reported as soon as possible to the management of the student residence. It is forbidden for the resident to intervene on water, electricity, gas or heating networks. Animals are not allowed in the university residences unless justified by a medical certificate which must be given by the resident to the management of the residence.

Article 8 RESPECT FOR THE INTEGRITY OF THE ACCOMMODATION

The resident must not change the layout of the accommodation made available to him/her. Except with the written consent of the person in charge of the residence, the furniture contained in the accommodation may not be changed or removed. The furniture remains the property of the Crous. In the event of non-compliance with these rules, the Crous may require the resident either to restore the premises, or do so itself, at the resident's expense.

Article 9 COMPLIANCE WITH HEALTH RULES

In case of suspicion of a contagious disease, accident, or serious illness, a declaration must be made as soon as possible to the head of the student residence or to the duty officer. Residents must undergo the medical checks in force.

In the case of a serious or contagious illness or which requires special care or the use of a specialised structure, the return to the student residence is subject to the presentation of a medical certificate stating that there is no contraindication to communal life.



Article 10 RIGHT OF ACCESS TO THE ACCOMMODATION

The resident cannot prevent access to his/her accommodation when the safety of persons and property, the maintenance of the premises or verification of compliance with these rules and regulations so require. Except in the case of an emergency, this visit will nevertheless be subject to prior written notice to the resident. A visit may be conducted in the absence of the resident in case of an intervention justified by an emergency (for example, risk of harm to property or persons), in which case the resident(s) will be subsequently informed.

Article 11 RIGHTS OF THE RESIDENT

Any beneficiary admitted or readmitted to a student residence benefits from freedom of expression and cultural information, political, union, religious, meeting and association freedom. These freedoms are exercised with respect for the individual freedoms of other residents and in accordance with the principles of secularity and neutrality.

Any event of a proselytistic nature is prohibited.

Article 12 COMPLIANCE WITH THE RULES OF COMMUNITY LIFE

The exercise of individual freedoms by residents must comply with the following principles:

- Respect for the staff of the student residence and the central services of the CROUS;
- Respect for premises and equipment;
- Respect for the work and tranquillity of other residents.

Article 13 RESIDENCE COUNCIL

Each student residence has a residence council, composed of an equal number of elected students and representatives of the administration, the number of which is proportional to the number of residents. Residents who have been the subject of an admission decision are electors and eligible for election. The residence council is responsible for studying collective living arrangements in the university campus, in particular in the social and cultural field, and to transmit and deal with, if necessary, the difficulties or requests of the residents. The prerogatives and the composition of these councils are detailed in a specific document handed over to residents when they arrive.



Article 14 ASSOCIATIONS AND COLLECTIVE ACTIVITIES

No company can have its registered office in a student residence. No association can have its headquarters in a student residence without having obtained the written permission of the Director General of the Crous. Any association wishing to set up its administrative headquarters in the residence must declare its constitution, its aims, the means envisaged and the name of the persons in charge to the Director General of the Crous; this declaration does not dispense with the performance of the formalities required by law.

Dedicated display spaces are available to residents in student residences. All information must first be submitted to the residence in writing. No display is allowed outside the dedicated spaces. Any communication displayed in these spaces must in all cases be translated into French. An authorisation from the head of the student residence must be requested at least eight days in advance for any collective activity, of any nature whatsoever, organised by the residents or an association.

Article 15 SMOKING

In accordance with the provisions of Decree No. 2006-1386 of November 15, 2006 which sets the conditions for the ban on smoking in places for collective use, i.e. in closed and covered places open to the public or which constitute workplaces, it is forbidden to smoke in the halls, corridors, common areas and premises.

The same prohibitions apply to the practice of "vaping".

Article 16 VIDEO PROTECTION

The common premises, corridors and accesses of the residences may be placed under video protection. Occupants are informed when they are admitted and can exercise their right of access with the person in charge of the residence under the conditions provided for in the General Data Protection Regulation (GDPR).

Article 17 INTERNET ACCESS

The residence may be connected by an operator. In this case, the resident benefits from internet access from his/her accommodation. The activation of the service is subject to acceptance of its general conditions of use.



Article 18 CONSEQUENCES OF NON-COMPLIANCE WITH THE RULES AND REGULATIONS

Failure to comply with these internal rules and regulations may result, depending on the seriousness of the breach and/or its reiteration, in the following graduated penalties:

- Written warning from the person in charge of the residence
- Written warning from the General Management of the Crous
- Automatic transfer to another residence
- No readmission by the General Management of the Crous
- Exclusion after a specific warning from the General Management which remains unheeded
- Exclusion without prior warning from the Crous

Article 19 RESPECT FOR THE ADVERSARIAL PRINCIPLE

Sanctions are written and substantiated. Exclusion sanctions are preceded by a meeting with the Director General of the Crous, or his representative, during which the occupant can be assisted by any defender of his/her choice. The contact details of his/her student representatives on the Board of Directors are communicated to him/her as soon as they are elected.

Article 20 CONSEQUENCES OF REMAINING IN THE PREMISES

article 20.1 In case of non-renewal or non-readmission at the end of the initial occupation

The occupant receives a reasoned decision of non-renewal or non-readmission concerning the next academic year.

If he/she remains in the premises beyond the deadline indicated in the initial decision, he/she will be given formal notice to leave the premises. He/she has a period of fifteen days from the notification to leave the premises. The occupation will be subject to compensation at the rate adopted by the Board of Directors.

Otherwise the Crous files an application for expulsion with the interim relief judge of the territorially competent Administrative Court.



article 20.2 In the event of an exclusion sanction during the occupation

In the event of an exclusion sanction as provided for in Article 18 of these rules and regulations, a repeal decision is sent as a sanction.

If he/she remains in the premises, he/she will be given formal notice to leave the premises. He/she has a period of fifteen days from the notification to leave the premises. The occupation will be subject to compensation at the rate adopted by the Board of Directors.

Otherwise the Crous files an application for expulsion with the interim relief judge of the territorially competent Administrative Court.

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article 20.3 Other cases

In the event of loss or non-justification of the status of beneficiary, recurring non-payment of the fee or failure to produce the documents referred to in Article 4.1 of the admission decision, a repeal decision will be sent.

If he/she remains in the premises, he/she will be given formal notice to leave the premises. He/she has a period of fifteen days from the notification to leave the premises. The occupation will be subject to compensation at the rate adopted by the Board of Directors.

Otherwise the Crous files an application for expulsion with the interim relief judge of the territorially competent Administrative Court.

These internal rules and regulations were approved by the Crous Board of Directors at its meeting of 27 June 2019 and take effect from September 1, 2019.

READ AND ACKNOWLEDGED

I, the undersigned (the beneficiary) acknowledge having read the rules and regulations. I undertake to comply with them in all their provisions.



Done in two copies (a copy for the student user and a copy for the Crous)

In:

Date:

Signature: The Student
Crous

The Director General of the ...

Or by delegation

Electronic signature